



WILTON FIRE PROTECTION DISTRICT

9800 Dillard Road

Wilton, CA 95693

(916) 687-6920 – FAX (916) 687 8920

www.wilton-fire.org

KNOX PROGRAM INSTRUCTIONS

1. Resident requests KNOX application from Wilton Fire Protection District for a product to allow the Fire District and Sheriff to open an electric or padlocked gate at their property. Citizen fills out Wilton Fire Protection District permit application. A plot plan with roadway access measurements is needed for review by the Fire Marshal prior to approval for KNOX locks. Administration personnel will fill out Sacramento County Sheriff form, finalize Wilton Fire Protection District Certificate of Release and fill out red card.
2. Resident fills out KNOX form for ordering the key switch. For example: Switch cost \$73.00 + shipping/handling of 1 lb., cost \$11.00 and add tax \$6.51 for a total of \$90.51. **Key Switch 3500 Series - #3501 recommended.**
3. Wilton Fire Protection District will need a check made out to Wilton Fire Protection District in the amount of \$178.00 to cover the Plan Review fee of \$64.00 and KNOX fee of \$114.00. A check made out to the "KNOX" company for the key switch (per amount on order form) or resident can charge to credit card (form has credit card area to complete) and a check made out to "Sacramento County" for the permit (Sacramento County fee is \$32.00).
4. Certificate of Release form and Sheriff's form must be approved by Fire Marshal prior to forwarding payments and forms to County for approval and ordering of KNOX system. Your Sacramento County check and the internal form, your KNOX check and form and a copy of the Wilton Fire Protection District Certificate of Release will be mailed to Sacramento County Sheriff for approval. The KNOX form and payment will then be sent by Sacramento County Sheriff to KNOX for your lock to be ordered.
5. The KNOX lock will be sent from KNOX to citizen for installation.
6. Citizen to contact Wilton Fire Protection District Fire Marshal for final sign-off and approval of KNOX system and verification that system works properly.