



WILTON FIRE PROTECTION DISTRICT

9800 Dillard Road

Wilton, CA 95693

(916) 687-6920 – FAX (916) 687 8920

www.wilton-fire.org

Tips for Fire Prevention Paperwork Submission

Documents needed for new residential and/or commercial, additions or accessory dwellings construction:

- **Plot Plan** – showing residence, existing out buildings, well, septic and leach field; propane, if applicable, (note above ground and distance from dwellings/property line); driveway and turn-around (if applicable) with measurements.
- **Driveways/Roadways** – must be a minimum of 16' for one to two dwellings; for two or more dwellings, the roadway must be a minimum of 20'. Driveways/roadways finished with 4" of aggregate base and must provide a soil engineer's test for compaction to 65,000 lbs. prior to final. No compaction report required for concrete or asphalt – asphalt must be a minimum 2". A list of companies that perform the required compaction test is provided on our website.
- **Architectural Plans** – complete set including electrical which must show smoke detectors; these must be hard-wired with battery back-up and interconnected.
- **Sprinkler Plans/Calcs** – plans can be deferred, but **fees must be paid at time of submittal** of plot and floor plans. Sprinkler plans must be reviewed and approved by the Fire Marshal prior to inspection. **Sprinklers are required on all new construction (included new and previously owned modular buildings). Additions 50% or more of existing square footage (total square footage including any attached garage, carport or covered patio) must incorporate sprinklers into entire residence.** Additions under 50% of existing square footage (total square footage including any attached garage, carport or covered patio) sprinklers are not required, but smoke detectors must be in all bedrooms and hallways outside of bedrooms and must be hardwired with battery back-up and interconnected. Fire sprinklers are strongly recommended for your safety and protection.
- **Fees** – **fire impact, sprinkler and plan review fees are due upon submittal and must be paid by check or money order only.** Fees due are residential fire impact fees based on livable square footage, sprinkler fee and plan review fee – see Fee Schedule on our website.
- Original applicant signature needed on permit form upon submittal.

Documents needed for agricultural buildings, barns, garages, or metal outbuildings:

- **Plot Plan** – showing existing residence, existing outbuildings, well, septic and leach field; propane (note above or below ground) and distance from dwellings/property line; driveway and turn-around (if applicable) with measurements. Fire road access to these structures is required – see above for requirements (Driveways/Roadways).
- **Architectural Plan** – structure, footprint, electrical (if applicable), etc.
- **Fees** – at minimum, \$64.00 plan review fee **due upon submittal of plans.**
- Original applicant signature needed on permit form upon submittal.

There may be up to a 21 business day turnaround on all documents submitted for approval

An informational booklet and all Fire Prevention documents (Release Permit, Road Turnaround, Fee Schedule, Sprinkler Contractors, Compaction Companies, etc.) are available at our Administrative Office at 9800 Dillard Road, Wilton, CA 95693.